

**APPLICATION FOR PROGRAM APPROVAL:
NEW or SUBSTANTIAL CHANGE or LOCALLY APPROVED
(This application may not exceed 3 pages)**

<u>Hearing Reporter</u>	<u>Joyce Carrigan</u>
PROPOSED PROGRAM TITLE <u>Cypress College/NOCCCD</u>	CONTACT PERSON <u>Dean, Fine Arts</u>
COLLEGE <u>North Orange County Community College District</u>	TITLE <u>714 484 7142</u>
DISTRICT <u>Fall, 2014</u>	PHONE NUMBER <u>jcarrigan@cypresscollege.edu</u>
PROJECTED PROGRAM START DATE	E-MAIL ADDRESS
GOAL(S) OF PROGRAM (CHECK ALL THAT APPLY):	
<input checked="" type="checkbox"/> CAREER TECHNICAL EDUCATION (CTE) <input type="checkbox"/> TRANSFER <input type="checkbox"/> OTHER	
TYPE OF PROGRAM (CHECK ALL THAT APPLY):	
<input type="checkbox"/> A.A. DEGREE <input type="checkbox"/> A.S. DEGREE CERTIFICATE OF ACHIEVEMENT: <input checked="" type="checkbox"/> 18+ semester (or 27+ quarter) units <input type="checkbox"/> 12-18 semester (or 18-27 quarter) units	
REASON FOR APPROVAL REQUEST: (CHECK ONE)	
<input checked="" type="checkbox"/> NEW PROGRAM <input type="checkbox"/> SUBSTANTIAL CHANGE <input type="checkbox"/> LOCALLY APPROVED	

<i>Recommended Taxonomy of Program (TOP) Code</i>	0514.30
<i>Units for Major-Degree</i>	n/a
<i>Total Units for Degree</i>	n/a
<i>Required Units-Certificate</i>	19

1. Insert the description of the program as it will appear in the catalog.
This certificate provides the student with the necessary knowledge, skills, and background to work in the field of convention reporting, hearing reporting, police department reporting, congressional reporting, and related fields. To earn a certificate, the student must complete the required courses as listed with a minimum grade of "C." At least 50 percent of all course work must be completed at Cypress College.
2. Provide a brief rationale for the program.
The certificate is designed for students who are preparing to work as a hearing reporter, both licensed or non-licensed, within the state of California. The job requires a high degree of expertise in taking down testimony relating to issues that are not heard before a judge and a jury, such as conventions, parole board hearings, police department reports, hearings, and meetings.

3. List all courses required for program completion, including core requirements, restricted electives and prerequisites.

COURSES	Course No.	Course Title	Units
Literary	Ctrp 90	Court/Conf Reporting: Literary	3
Medical	Ctrp 52	Court/Conf Reportng: Medical-	3
Jury Charge	Ctrp 55	Court/Conf Reporting: JuryCh	3
Congressional Record	Ctrp 53	Court/Conf Reportng: ConRec	3
Internship	Ctrp 87	Internship: Hearing Reporter	2
Realtime Writing	Ctrp 92	Realtime Writing Concepts	2
Jury Charge	Ctrp 56	Court/Conf Reporting: JuryCh	3

4. Summarize the Labor Market outlook (including citation of the source of data) for students exiting the program.

The job outlook for court reporting continues to remain constant with the report of a shortage looming in the next five years. The demand for skilled reporters in all areas is above the national growth average in the field.

Information that appears below was gathered from the Labor Market Info provided by the State of California.

Source: Employment Development Department
 Labor Market Information Division
<https://www.labormarketinfo.edd.ca.gov/>

Court Reporters

Estimated Employment and Projected Growth

(Estimated Year-Projected Year)	Estimated Employment	Projected Employment	Numeric Change	Percent Change	Additional Openings Due to Net Replacements
California (2010-2020)	2,300	2,500	200	8.7	300
East Bay Area (2010-2020)	180	190	10	5.6	30
Inland Empire Area (2010-	100	110	10	10.0	20

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2020)					
Los Angeles County (2010-2020)	1,060	1,160	100	9.4	160
San Diego County (2010-2020)	160	180	20	12.5	20
San Francisco Bay Area (2010-2020)	100	120	20	20.0	20
Solano County (2010-2020)	110	110		.0	20
Sutter and Yuba Counties (2010-20	50	60	10	20.0	10

5. List similar programs at other colleges in the Los Angeles and Orange County Region which may be adversely impacted. (complete the chart)

Cypress College is the only community college in Southern California offering Court Reporting.

College	Program	Who you contacted	Outcome of contact

6. Include other information you would like to share.
The field of Court Reporting is very unique and is a small niche in the overall California economy providing necessary services to courts, attorneys, and other legal venues. There are currently no community colleges in Southern California offering court reporting.



LAOCRC is supported by the CA Community College Chancellor’s Office and Carl D. Perkins IV grant #13-150-003.

Steven Glycer, Chair • Dr. Lynn Shaw, Vice Chair

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